

**MINUTES OF THE  
SALT LAKE CITY MOSQUITO ABATEMENT DISTRICT  
14 November 2019  
BOARD MEETING**

Presiding: Dr. Dagmar Vitek, Chair 2019

Time: 2:00 p.m.

Place: 2215 North 2200 West, Salt Lake City, Utah 84116

Trustees Present: Dr. Dagmar Vitek, Chair  
Maureen M. Wilson, Vice-Chair  
Carlton Christensen (attended remotely)  
La Vone Liddle  
Neil Vickers, Ph.D.

Others Present: Ary Faraji, Ph.D., Executive Director  
Aleta Fairbanks, CPA, CFO  
Gregory White, Ph.D., Assistant Director

**1. Roll Call:**

Trustee Vitek called the meeting to order at 2:02 p.m. It was confirmed that the voice recorder was turned on, and no conflicts of interest were declared.

**2. Public Comment:**

There were no public comments.

**3. Approval of the Minutes from the 24 October 2019 Monthly Board Meeting:**

The Trustees had received a copy of the pending minutes prior to the meeting, and no modifications were required. Trustee Liddle made a motion to approve the 24 October 2019 Board Meeting Minutes as written; Trustee Vickers seconded the motion, and it passed unanimously.

**4. Presentation of the October 2019 Financial Statements and Approval of Bills for Payment:**

Copies of October's Financial Statements had been distributed to the Trustees prior to the Board Meeting. CFO Fairbanks reviewed the Financial Statements with the Board; all expenditures were presented, with special attention being paid to items over \$1,000 and also the out-of-the-ordinary expenditures and payments. Copies of the balance sheets, a folder containing documentation for every payment, and the General Fund's reconciled bank statement were also circulated. Trustee Liddle made a motion to adopt the October 2019 Financial Statements and approve October's bills for payment. This motion carried with all in favor after being seconded by Trustee Wilson.

**5. Discussion and Approval of Amendments to the By-Laws of the Board of Trustees:**

The Board Members discussed making the By-Laws less cumbersome by referencing Utah codes rather than specifying the contents of each code. The Trustees also requested that a few more revisions be made prior to having them emailed out for review. Approving the modified By-Laws of the Board of Trustees was tabled until December's meeting.

**6. Construction Project Updates:**

Repairing the collapsed air duct pipes under the concrete in the lobby has been completed; it was also necessary to replace all of the LVT (luxury vinyl tile) in that area.

Because we have agreed to accept the concrete floors in the vehicle storage areas that were not cleaned and prepped properly before they were sealed, Hogan will reduce their final payment due by about \$47,000.

Design West has requested an additional \$108,000 based on change orders and more time committed to our project. Several of the additional costs were necessitated by Design West's design failures; Executive Director Faraji will be meeting with Construction Control Corporation to identify and discuss specific reasons for decreasing this extra fee.

The mosquitoes have been moved to the insectary; they have acclimated and are doing well. We are hoping to get the molecular labs up and running sometime in the winter.

The plan was to move operations over to the new site by 12 November, but complications occurred when the server was "fried" last weekend. IT/GIS Specialist Dewsnap worked extra hours all weekend and on Veteran's Day trying to get the computers and network to the point where work could be conducted on Tuesday.

The crew has worked extremely hard cleaning both facilities, moving supplies and equipment, and also setting up the new site. The Board recommended acknowledging these extra efforts with some additional time off during December.

After discussing the pros and cons of leasing versus selling the old facility, the Board gave a directive to look into getting the property appraised. The old buildings are in need of some upkeep which may prove to be expensive. We are not a property management company, and an increased cash flow could be quite helpful in paying down the 2018 bonds and to tide us over until an increase in property taxes can be accomplished.

## **7. Report on Attended & Reminder/Approval of Upcoming Training/Meetings:**

- **UASD, 6-8 November 2019, Layton, UT**

Executive Director Faraji and Assistant Director White reported that the Utah Association of Special Districts conference was quite informative this year. One favorite class discussed how to impact the populace through media outreach. Tips were provided on how to present your information accurately and avoid a bad media interview by keeping your statements short and not complicated; and lastly, always assume that everything is "on the record." A few highlights from the meeting are that all jobs being offered by the District *must* be posted with Utah's Department of Workforce Services, we are not allowed to purchase a cumulation of products totaling over \$50,000 from one vendor in an effort to avoid obtaining competitive bids, the State of Utah Division of Purchasing and General Services is willing to help with creating Request For Proposals, and the District's annual meeting schedule does not need to be published. We only need to notify at least one newspaper of general circulation within the District's boundaries; the District does not need to pay for this notice if the newspaper chooses not to publish the notice. Public hearing notices will continue to be published in local newspapers following state laws.

- **UPMA, 7 November 2019, Lehi, UT**

Executive Director Faraji left the UASD meetings long enough to provide an hour long talk to members of the Utah Pest Management Association. There was a group of around 100 pest control professionals, and almost all of their private companies are doing mosquito control. We want to continue to foster these relationships and to provide training because we want to help reduce pesticide resistance which will most likely result from applying more product than is necessary.

- **AMCA IBM, 13 November 2019, Portland, OR**

Executive Director Faraji just returned from attending the American Mosquito Control Association's Interim Board Meeting in Portland, Oregon. The AMCA officers

inspected the facility and saw what other preparations need to be made in order to have AMCA's 2020 Annual Meeting run smoothly. AMCA is pleased because a lot of interest has been shown in Portland's meeting; 422 abstracts have been received, which is a new record. None of the hotels are close to the convention center, and AMCA plans to provide transportation vouchers for public transportation at no charge to all attendees.

- **ESA, 17-20 November 2019, St. Louis, MO**

Both Executive Director Faraji and Assistant Director White will be attending the Entomological Society of America's conference this year, for they are both presenting on our research at SLCMAD. Executive Director Faraji will be involved in a long editorial board meeting on Sunday, and Assistant Director White will join him when the conference begins on Sunday afternoon.

- **AMCA/ESA/EPA/VDBG, 3 December 2019, Washington, D.C.**

Executive Director Faraji and other representatives from several national groups will be meeting in Washington, D.C. in order to promote favorable pesticide laws and the newly-formed Vector Borne Disease Network, which will enable us to provide the public with better health protection.

- **DSLASA, 5 December 2019, SLCMAD, UT**

The Salt Lake City Mosquito Abatement District will be hosting the Davis-Salt Lake Aerial Spray Authority Board Meeting in December.

## **8. Executive Director's Report:**

The Board Members were given a few updates, which included the following: 1) Friday, 1 November was the last day the seasonal employees were employed to help with moving to the new facility. 2) The Utah Local Governments Trust is still going through legal means to collect the money that is due from the uninsured driver who hit our vehicle. We'll receive our \$500 deductible when ULGT's collection is successful. 3) Assistant Director White was interviewed by NASA about bringing the CalSurv system to Utah (UTSurv). He was instrumental in this process, and it has now opened the doors for many other states to participate as well. There is so much national interest because of the success Utah has had, that CDC is thinking about making this system available nationwide to all other states. In preparation for this nationwide expansion, CalSurv has rebranded the system as VectorSurv. 4) Local Building Authority meetings will also be held on 19 December 2019.

## **9. Probable Agenda Items for 19 December 2019 Monthly Board Meeting:**

- Executive Director's Report
- Bylaws
- Construction Updates and Grand Opening
- Board Member Appointments
- 2019 Budget Amendments and 2020 Budget Approvals

**10. Adjournment:**

Trustees Vickers and Wilson made and seconded a motion to adjourn the meeting at 3:16 p.m. A light meal will be available before the 19 December 2019 regular monthly board meeting, which will begin at 4:00 p.m. The public hearing will begin at 6:00 p.m.

  
\_\_\_\_\_  
Ary Faraji, Executive Director

19 DEC 19  
Date

  
\_\_\_\_\_  
Dagmar Vitek, Chair 2019

12-19-19  
Date

