

**MINUTES OF THE
SALT LAKE CITY MOSQUITO ABATEMENT DISTRICT
20 September 2018
BOARD MEETING**

Presiding: Carlton Christensen, Chair

Time: 12:30 p.m.

Place: 2020 North Redwood Road, Salt Lake City, Utah 84116

Trustees Present: Carlton Christensen, Chair 2018
Dr. Dagmar Vitek, Vice-Chair (Arrived during Item 6 at 1:08 p.m.)
La Vone Liddle
Karen Okabe
Maureen M. Wilson

Others Present: Ary Faraji, Ph.D., Executive Director
Gregory White, Ph.D., Assistant Director
Aleta Fairbanks, CFO

1. Roll Call:

Trustee Christensen called the meeting to order at 12:32 p.m.; Assistant Director White confirmed that the voice recorder was turned on. Trustee Christensen disclosed that he has been asked to accept a full-time appointment to the Utah Transit Authority Board of Directors. He has been informed that there is no conflict of interest between the two Boards, and he will be able to continue serving on our Board. No actual conflicts of interest were declared.

2. Public Comment:

There were no public comments.

3. Approval of the 16 August 2018 Minutes of the August Monthly Board Meeting:

The minutes of the August Board Meeting had been reviewed previously by the Board Members, and no modifications were necessary. Trustee Liddle made a motion to approve the 16 August 2018 Board Meeting Minutes as presented; the motion was seconded by Trustee Okabe and passed with a unanimous vote.

4. Presentation of the August 2018 Financial Statements and Approval of Bills for Payment:

The Board Members had received a copy of the financials prior to the Board Meeting, and there were no questions when the financials of the General Fund, Capital Projects, and Local Building Authority were reviewed. CFO Fairbanks also circulated the balance sheets, the credit card receipts for each credit card statement having a balance over \$1,000, and the General Fund's reconciled bank statement. Trustee Wilson made a motion to approve the August 2018 Financial Statements and August's bills for payment; Trustee Liddle seconded the motion, and it carried unanimously.

5. Construction Project Update:

Executive Director Faraji has been forwarding Construction Control Corporation's weekly and monthly reports to the Board. Proposals have been coming in on the furniture, and we plan on selecting a company with State-contract pricing that is able to provide all of the desired office, dormitory, and unique furniture that we will need in the new facility.

We have decided to go with the initial quote we received for a fuel-dispensing unit; and, based on Trustee Christensen's recommendation, we have also decided that investing in an electronic fuel-monitoring gauge will be worthwhile because it will readily indicate when more gasoline needs to be purchased, help monitor gas leakage, and facilitate inventory reconciliation.

We have received a price of about \$63,000 for the indoor fish tank system. We are deciding if we have the finances to purchase the entire system or if we should reduce the number of fish tanks and/or utilize the fish tanks we currently have.

We were finally able to speak with a different representative from Wilkinson Ferrari & Company this morning, and we once again recapped our program and what we want to accomplish. She began directing us towards a more specific and strategic outreach involving the State Legislature and Salt Lake City Council. We believe this may be more productive for us down the road, and we will be meeting in person again next week. Even though it's late in the season, depending on the weather, we may have an opportunity to still do a media release. If, at some point we still feel that this will not be a productive venture, we may need to handle the public outreach on our own.

Construction is progressing well; the walls are nearly completed on vehicle storage #1, and the slab has been poured on vehicle storage #2. We have had a few concerns, such as the fact that the installed office windows cannot be opened and the two retention ponds on the north and south of the property cannot be detention ponds because the City's system is unable to handle the extra water. A lengthy discussion about the retention ponds ensued. These retention ponds will most likely hold water year-around; more research/discussion needs to be made prior to deciding how to handle the retention ponds.

Salt Lake City will impose a "Correctional Facility Tax" of .5 percent on taxable sales beginning 1 October 2018. The new combined sales and use tax rate in Salt Lake City will be 7.6 percent. Hogan Construction has informed us that this tax increase should not impact the District very much, for most of the new facility's materials will not be purchased in Salt Lake City.

6. Discussion and Approval of a New Facility Dedication Plaque:

Executive Director Faraji handed out a rough draft of a dedication plaque to the Board and requested feedback. It was recommended to use all capital letters, to include "PAST" and "CURRENT" rather than specific dates, to possibly add "SERVING THE RESIDENTS SINCE 1923", and to also include the names of the past directors. These ideas will be turned over to our signage people, and they will create something for the Board to review. Trustee Liddle made a motion to give tentative approval of the content for the dedication plaque pending on a design mockup that the Board can approve at a later date. This motion was seconded by Trustee Okabe and passed unanimously.

7. Report on Attended and Reminder/Approval of Upcoming Training/Meetings:

- **MCAA, 2-6 September 2018, Brisbane, Australia**

The Mosquito Control Association of Australia agreed to provide lodging, airfare, and registration to their conference if Executive Director Faraji agreed to be a Keynote Speaker at this year's conference. On the first day of the conference, he spoke on the Asian tiger mosquito. Due to torrential rain, their drone demonstration was canceled on the second day of the event, and Dr. Faraji was asked to please quickly prepare a second talk and plan a panel discussion that needed to be presented in 30 minutes.

- **DSLASA, 13 September 2018, Ogden, UT**

Trustees Liddle and Christensen attended the most recent DSLASA Board Meeting at the hangar in Ogden. This year, it was necessary to make three additional pesticide orders at approximately \$63,000 for each order. Because it has been cumbersome tracking larvicide usage between the Davis and Salt Lake City Districts, the DSLASA Board has approved handling the larvicide applications in a similar manner as the adulticide applications. Therefore, in 2019, each District will purchase the larvicide initially and then have DSLASA invoice both Districts for the actual amount of larvicide each District utilizes. This improved plan will require our District to budget additional money for pesticide purchases in 2019.

- **UEHA, 25-27 September 2018, Provo UT**

The Utah Environmental Health Association is holding their fall conference at the Provo City Library this year. They have invited Executive Director Faraji to speak at this meeting; he will drive down for the day and return the same day.

- **NWMVCA, 2-5 October 2018, Chelan, WA**

The Northwest Mosquito and Vector Control Association has invited Executive Director Faraji to speak at their conference this year. He is planning on being in attendance the day of his presentation and traveling home the following day.

- **SDMCWNC, 9-10 October 2018, Aberdeen, SD**

The organizers of the 2018 South Dakota Mosquito Control and West Nile Conference are flying Executive Director Faraji to Aberdeen in order to speak on Integrated Mosquito Management for Nuisance & Public Health Mosquitoes in Utah. He will be attending this conference for only one day.

- **UMAA, 28-30 October 2018, Ogden, UT**

The Board was reminded about the new travel restrictions imposed by the State Legislature. Trustees Wilson and Vitek will commute to the UMAA conference each day. Trustee Liddle requested hotel accommodations for two nights, Trustee Christensen will only be attending the conference on Monday, and Trustee Okabe has another commitment. The entire full-time staff will be in attendance.

- **UASD, 7-9 November 2018, Layton, UT**

CFO Fairbanks will be the only one representing the Salt Lake City Mosquito Abatement District at the Utah Association of Special District's annual conference this year.

8. Executive Director's Report:

The Board received a copy of the Executive Director's Report containing the regular monthly data prior to this meeting. The report contained an update on the rural, industrial, and urban surveillance activities in addition to providing graphs to illustrate the results. It is the end of the season, and we are anticipating WNV activity to begin receding.

The number of seasonal employees has dwindled to seven, and the work load is slowing down. We will be trying to do a non-target preliminary trial next week to see how

things work out; we hope to do a designed study next year to determine if we are killing other organisms during our attempts to abate mosquitoes.

The American Mosquito Control Association has invited Assistant Director White to submit a proposal to the AMCA Research Fund; he has been conducting some exciting mosquito trials, and hopefully we will get a grant to help us undertake more research.

Assistant Director White has also been asked if he would consider being nominated as the President of the Utah Mosquito Abatement Association. If he is elected, he will be serving as UMAA's president the same year that Executive Director Faraji is serving as AMCA's president!

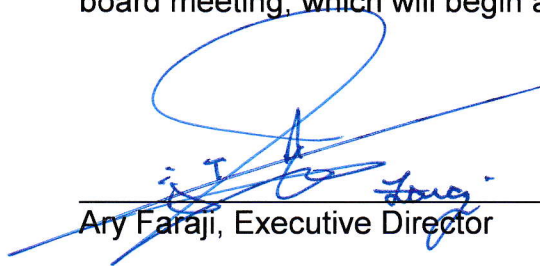
Assistant Manager White also gave presentations to the River's Bend Northwest Senior Center and the Sunday Anderson Westside Senior Center. Five to seven participants came and went as he taught about mosquito repellents and other ways to be protected from mosquito bites. The seniors seemed engaged, in spite of the low attendance.

9. Probable Agenda Items for 18 October 2018 Monthly Board Meeting, 12:30 p.m.:

- Construction Updates
- Proposed 2018 Amendments and 2019 Budgets
- Update on Public Relations/Strategic Planning
- Update on New Facility Dedication Plaque
- Executive Director's Report

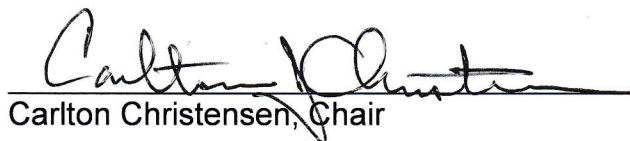
10. Adjournment:

Trustees Wilson and Liddle simultaneously made a motion to adjourn the meeting at 2:00 p.m. A boxed lunch will be available before the 18 October 2018 regular monthly board meeting, which will begin at 12:30 p.m.



Ary Faraji, Executive Director

18 OCT 18
Date



Carlton Christensen, Chair

10/18/18
Date