

**MINUTES OF THE
SALT LAKE CITY MOSQUITO ABATEMENT DISTRICT
July 16, 2015
BOARD MEETING**

1. Roll Call:

Presiding: Todd Erskine, Chair 2015

Time: 12:30 PM

Place: 2020 North Redwood Road, Salt Lake City, Utah 84116

Trustees Present: Todd Erskine, Chair 2015
Karen Okabe, Vice Chair 2015
La Vone Liddle
Maureen M. Wilson

Trustees Excused: Dr. Dagmar Vitek

Others Present: Sammie Lee Dickson, Ph.D., Manager
Ary Faraji, Ph.D., Assistant Manager / Entomologist
Sally Beagley, District Secretary / Receptionist
No other members of the public were present

There were no conflicts of interest declared.

Manager Dickson confirmed that the voice recorder was turned on. Trustee Liddle asked that this item be moved before the conflicts of interest item on future agendas.

2. Approval of the June 18, 2015, Minutes of the June Monthly Board Meeting:

Trustee Liddle made a motion to accept the pending Minutes of the June 18, 2015, Board Meeting as presented. Trustee Wilson seconded the motion, which passed with a unanimous vote.

3. Presentation of the June 2015 Financial Statements and Approval of Bills for Payment:

Manager Dickson reviewed the June financial statements with the Board. All expenditures were reviewed with special attention paid to those in excess of \$1,000, as requested by the Board. A review was also made of any budget line items that were over the expected percentage of spending for this time of the budget year.

Expenses for June totaled \$173,380.14 with \$173,380.14 from the General Fund and \$0.00 from the Capital Projects Fund. Manager Dickson noted that the following line item expenditures were greater than 50% of the budget year that has elapsed: Memberships & Subscriptions (membership dues are paid early in the budget year); Travel & Conventions; Office Supplies; Computer Software and Hardware; Mobile Telephones; Equipment Maintenance; Shop Supplies; Uniforms; Electrical Power; Equipment and Vehicles; and, Spraying Materials (about 80% of the yearly supply of pesticides have been purchased). Trustee Liddle made a motion to approve the June financial statement and payment of bills. The motion was seconded by Trustee Okabe and passed with a unanimous vote.

4. Five-Year Plan Update:

Manager Dickson presented the budget scenarios for the budget years 2016 through 2020 with: no tax increase, 34% tax increase with two approaches to partially funding the five-year plan and a 47% tax increase that would fully fund the five-year plan. The District has been transferring money from the Capital Project Committed Reserves Fund to balance the General Fund Budget for the past two years. Without a tax increase, the District's reserves will be depleted by 2021. A 34% property tax increase would help start the five year plan, but will not be able to completely implement it without an additional property tax increase. A 47% property tax increase would allow the District to fully implement the five year plan and be sustainable through the completion of paying off a construction bond by 2027 and beyond, while building the Capital Project Committed Reserves Fund balance to approximately \$1.1 million by 2027. A 34% property tax increase would increase the property tax on a \$250,000 home from \$16.63 to \$22.28 a year, an increase of \$5.65. A 47% property tax increase would increase the property tax on a \$250,000 home from \$16.63 to \$24.45 a year, an increase of \$7.82. Trustee Liddle stated that the total burden of property tax for the 47% tax increase is just \$2.03 per month per residence.

Manager Dickson explained that fully funding the five-year plan will allow for the five needed remodel / building improvements (expansion of the women's locker room, expanding the laboratory to enable in-house testing for mosquito vector-borne diseases and pesticide resistance testing, adding a second vehicle wash area, adding a third vehicle storage building that will also house an indoor fish rearing facility and expanding the capacity of the chemical storage building). The full funding will also allow for the yearly hiring of an additional 9 seasonal employees, a full-time laboratory director, combining the District Secretary and Bookkeeper positions into a Chief Financial Officer position, a rural field supervisor, a laboratory assistant and two vector control technicians. The number of full-time employees would grow from 10 to 14 and the number of seasonals from 23 to 32. The added personnel will greatly increase the District's ability to respond to the increased presence of mosquito-borne disease from urban mosquitoes and be prepared for the imminent arrival of invasive species and exotic pathogens. Four of the seasonal positions would be for nighttime spraying and four would be for treating catch basins using bicycles to go street

by street through the city.

Trustee Liddle made a motion for Manager Dickson to approach the Salt Lake City Council seeking their approval of a property tax increase of 47% for the 2016 Budget year. The motion was seconded by Trustee Okabe and passed with a unanimous vote by the four Trustees present.

5. Report on Attended and Reminder / Approval of Upcoming Training / Meetings:

Board Members were asked to check their calendars and decide if they are able to attend two meetings this fall, the Utah Mosquito Abatement Association's Annual Meeting, October 4-6, 2015, and the Utah Association of Special District's Annual Meeting, November 4-6, 2015, both using the Provo Marriot as the host hotel. Trustee Wilson plans to attend the UMAA Meeting but not the UASD and will not need a hotel reservation. Trustee's Erskine, Liddle and Okabe plan to attend both the UMAA and UASD meetings.

6. Manager's Report:

The heavy precipitation in May followed with the hottest June on record resulted in above normal level of the flood water species *Aedes dorsalis*. Another result, of this unusual weather, was the filling of tree holes throughout the district increasing the collections of *Aedes sierrensis* from that habitat.

Assistant Manager Faraji gave an update on the three open field trials and two operational trials that have been completed with the aid of the two District interns. A lot of valuable information is being obtained about where the droplets from aerial spray operations end up and their effect on the mosquito populations. The trials will continue throughout the summer.

To date, there have been just two isolations of West Nile virus in Utah this year. The first was from a flamingo at Tracy Aviary in February and the second was from a pool of *Culex pipiens* collected on June 29, in Riverdale, Weber County. Nationally, there have been fourteen human cases of WNV confirmed by the CDC. In Utah, the third week of July is the time that the wetlands are drying out, young birds fledge and leave the nesting area, and *Culex tarsalis* start the switch from feeding on birds to mammals. This starts the time in Salt Lake City that citizens are at the highest risk of WNV infection.

Assistant Manager Faraji has been working with Education Specialist Jensen trying to determine if it is worthwhile to try and have an educational booth at the Utah State Fair this year. The cost of a booth space is \$825 with no discount for the District as a public service agency. Manager Dickson suggested that Educational Specialist Jensen attend the fair and do some scouting for what kind of booths have the highest rates of visitors and where the best location would be to setup a booth if the District were to participate in future years.

Two District vehicles were involved in minor accidents during the past month. One vehicle driven by a seasonal employee backed into a large bollard denting the bumper, tailgate and right rear quarter panel. The second accident occurred in a 7-11 convenience store parking lot, with another seasonal employee backing into the parked vehicle of the store clerk. There was minor damage to the parked car and the District truck. In both instances, the passenger in the District truck failed to get out and act as a guide for the driver. Assistant Manager Faraji had both drivers and passengers from the incidents write up a short report of the incidents. At the weekly safety meeting following the incidents, a discussion was held with the entire crew on how these accidents could have been avoided by the use of a passenger getting out of the truck and watching for the driver. It was emphasized that it is the driver's responsibility to have the passenger get out and be the second set of eyes in order to increase safety and avoid unnecessary accidents.

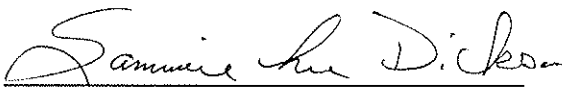
7. Probable Agenda Items for the August 20, 2015, Board Meeting:

Probable items on the agenda for the August 20, 2015, Board Meeting, include a continued discussion of the five-year plan, discussions with the Salt Lake City Council regarding a proposed tax increase for 2016, an update on field operations and an update on West Nile virus activity.

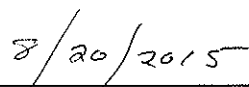
A bagged lunch will be available for Trustees at noon preceding the Board Meeting that begins at 12:30 PM.

8. Adjournment:

Trustee Wilson made a motion to adjourn the July Board Meeting, which adjourned at 2:46 PM.



Sammie Lee Dickson, District Manager



Date



Todd Erskine, Board Chair 2015



Date