

**MINUTES OF THE  
SALT LAKE CITY MOSQUITO ABATEMENT DISTRICT  
March 20, 2014  
BOARD MEETING**

**1. Roll Call:**

Presiding: Maureen Wilson, Board Chair 2014

Time: 12:30 PM

Place: 2020 North Redwood Road, Salt Lake City, Utah 84116

Trustees Present: Maureen Wilson, Chair 2014  
Todd Erskine, Vice Chair  
La Vone Liddle  
Dr. Dagmar Vitek

Trustees Excused: G.E. 'Deac' Thomas

Others Present: Sammie Lee Dickson, Manager  
Jason Hardman, Interim Assistant Manager

**2. Approval of the February 20, 2014, Minutes of the February Monthly Board Meeting:**

Trustees Erskine offered the following correction to the pending minutes: item #11, second paragraph, second sentence, replace 'summer' with 'winter.' Trustee Liddle made a motion to accept the February 20, 2014, Minutes of the February Board Meeting with the above correction. Trustee Vitek seconded the motion and it passed with a unanimous vote.

**3. Presentation of February 2014 Financial Statements and Approval of Bills for Payment:**

Manager Dickson reviewed the February financial statements with the Board. All expenditures in excess of \$500 were reviewed. A review was also made of any budget line items that were over the expected percentage of spending for this time of the budget year.

Expenses for February totaled \$91,195.12 with \$91,195.12 from the General Fund and \$0.00 from the Capital Projects Fund. Trustee Liddle made a motion to accept the February financial statement and to pay the bills as presented. The motion was seconded by Trustee Erskine and passed with a unanimous vote.

**4. 2013 Property Tax Final distribution:**

The District has so far received \$2,023,567 from property taxes and fee-in-lieu. This is \$49,567 more than was budgeted. Manager Dickson had expected to receive the final 2013 tax settlement from the County Treasurer by the time of this meeting, but it has not yet been received. The District may receive more 2013 taxes or it may have to give some back.

**5. Utah Local government Trust – Trust Accountability Program:**

Since last May, the District's staff has been working towards meeting all of the goals and standards of the ULGT Trust Accountability Program. Interim Assistant Manager Hardman was appointed to the position of District safety officer. During the months of May through September, four safety meetings were held each month, and in the off season months, a single safety meeting per month is held. The District has been able to establish new policies on returning back to work after injuries, evaluating driving records of employees, documenting close calls/near misses and accidents, reviewing them and setting up standards to prevent future mishaps. Minutes of all safety meetings are recorded and monthly executive accountability reports are prepared. In January, documentation meeting all of the ULGT TAP requirements was submitted to the ULGT. Earlier this month the District received a grant in the amount of \$759.35 for meeting the ULGT TAP goals. Manager Dickson would like to use the grant money to pay for supplies to have a 'grilled burger' lunch each week during the mosquito season in conjunction with the weekly safety meeting. Trustee Erskine made a motion to use the ULGT TAP grant money to sponsor the supplies to cook lunch for the crew in connection with weekly safety meetings. The motion was seconded by Trustee Vitek and passed with a unanimous vote.

**6. 2014 Utah Legislature – Bills Affecting Mosquito Abatement Districts:**

The 2014 Utah legislative session ended on March 13, 2014. Senate Bill 61, sponsored by Deidre Henderson, Revisions to Property Tax, was perhaps the most onerous piece of legislation for the District. This bill streamlined the process for raising the certified tax rate for calendar year entities but added a direct mail notice to all property owners component. In a late session amendment, which was lobbied for by UASD Executive Director, LeGrand Bitter, the sponsor of the bill gave a compromise that the direct mailing could be combined with the county property tax notice. It is still unclear if this amendment will actually work because of timing issues and language required in the notice. Manager Dickson will talk with LeGrand Bitter and the bill sponsor to clarify these issues.

**7. Emergency Power Back-up – Battery Replacements:**

When the District remodeled the office in 2007, an uninterrupted power source (UPS) system was installed. This system moderates spikes in power

interruptions and backs up all data on computers in case of power disruptions. During the first week of March, a warning buzzer kept going off from the UPS system. We could not seem to get it to stop. Manager Dickson contacted the UPS manufacturer and found out that it contained 72 batteries that normally last about three years before needing to be replaced. The District's UPS batteries had been in place for over seven years. IT Supervisor Dewsnap was able to take apart the UPS system where he found the batteries bloated and scorched. After searching around, the best deal that could be found was to purchase 72 batteries at the cost of \$16.00 each for a total of \$1,152.00. While this is slightly over Manager Dickson's purchasing limit, he felt that the need to protect the District's computers and data warranted the emergency purchase. Manager Dickson authorized the purchase which was made and the UPS system is now operating properly.

**8. UPDES Permits:**

The District is still waiting to hear from the DEQ –DWQ to find out if the Utah Legislature found a way to fund the UPDES program in 2014 or if permit holders will have to pay a fee.

**9. Report on Attended and Reminder of Upcoming Meetings:**

The Interim Assistant Manager Hardman attended the West Central Mosquito & Vector Control Association Annual Meeting held in Westminster, CO, March 18-19, 2014. He thanked the Board for the opportunity to attend the meeting.

Trustee Liddle and Manager Dickson attended the Rose Park Community Council meeting on March 5, 2014, at the Day-Riverside Library. Trustee Liddle spoke about what our Trustees do and encouraged others to volunteer to serve on boards. Manager Dickson explained the mission of SLCMAD and answered questions from the audience.

The Utah Mosquito Abatement Association Annual Workshop will be held on Saturday, April 12, 2014, at the ULGT offices in North Salt Lake. All seasonal employees that have been hired and staff are encouraged to attend. Trustees Wilson and Liddle are planning on attending as well.

The AMCA Legislative conference will be held in Washington, D.C. on May 5-7, 2014. Registration, hotel arrangements and airline tickets have been acquired for Trustee Liddle, Interim Assistant Manager Hardman and Manager Dickson to attend this meeting.

The next DSLASA Board Meeting will be held March 20, 2014, at 5:00 PM at this District.

## 10. **Manager's Report:**

Jason Hardman assumed the role of Interim Assistant Manager on January 11 and has been acting in that capacity to the present. Manager Dickson will not be able to attend the April 17, 2014, Board Meeting, so Interim Assistant Manager Hardman will take over his responsibilities for that meeting.

With spring now having arrived, it will only be a couple of weeks before the staff starts the field season. On April 1, the first seasonal worker will begin followed by two more on April 15. This has been an unusual year in that it has been difficult replacing the number of seasonal positions that were vacated this year. Five new employees have been hired, but at least five more are needed. Manager Dickson has placed electronic advertisements with all of the universities in Utah.

The District's Education Specialist, Greg Jensen, has made 52 school presentations in 25 schools to 1,701 students so far this winter. He has another 20 presentations scheduled and should reach as many as 2,100 school children this year.

The District received a request from a citizen, Jim Webster, to look into the Miller Park Bird Restoration and Enhancement Project being done by Salt Lake City. His concerns were that the project will ultimately create pools of stagnant water in Red butte Creek when most of the water is diverted to Mt. Olivet Cemetery during times low water flow. Manager Dickson contacted Emily Moulepas, Salt Lake Open Space Land Manager, who is heading up this project. After reviewing the project's design plans, Manager Dickson does not have any additional concerns about the project creating new or enhancing mosquito production in the area.

There were two publications attached to the Manager's Report this month. The first article, 'Interspecific Competition between *Aedes albopictus* and *A. sierrensis*: Potential for Competitive Displacement in the Western United States' was authored by Banugopan Kesavaraju, former SLCMAD Assistant Manager. The second publication, 'Quantifying the Impact of Mosquitoes on Quality of Life and Enjoyment of Yard and Porch Activities in New Jersey' authored by several individuals including our soon to be Assistant Manager, Ary Farajollahi. A comparison of the papers gives a brief glimpse into the styles of the two men.

## 12. **Probable Agenda Items for the April 17, 2014, Board Meeting:**

The following items will be placed on the April 17, Board Meeting Agenda: hiring of seasonal employees and other normal operating business issues.

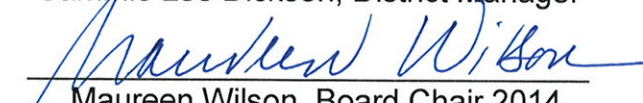
The April 17, 2014, Board Meeting will be preceded by a box lunch at noon with the meeting to begin at 12:30 PM at the District office.

13. **Adjournment:**

Trustee Vitek made a motion to adjourn the March Board Meeting. The motion was seconded by Trustee Liddle and passed with a unanimous vote. The meeting was adjourned at 1:45 PM.

  
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Sammie Lee Dickson, District Manager

5/15/2014  
Date

  
\_\_\_\_\_  
Maureen Wilson, Board Chair 2014

May 15, 2014  
Date

