

**MINUTES OF THE
SALT LAKE CITY MOSQUITO ABATEMENT DISTRICT
February 20, 2014
BOARD MEETING**

1. Roll Call:

Presiding: Maureen Wilson, Board Chair 2014

Time: 12:30 PM

Place: 2020 North Redwood Road, Salt Lake City, Utah 84116

Trustees Present: Maureen Wilson, Chair 2014
Todd Erskine, Vice Chair
La Vone Liddle
G.E. 'Deac' Thomas
Dr. Dagmar Vitek

Trustees Excused: None

Others Present: Sammie Lee Dickson, Manager
Sally Beagley, District Secretary
Jason Hardman, Interim Assistant Manager

2. Approval of the January 16, 2014, Minutes of the January Monthly Board Meeting:

Trustees Liddle, Erskine and Wilson offered the following corrections to the pending minutes: item #3, first sentence, delete the repeated word 'change'; item #7, second paragraph, insert a ',' after 'presentations'; fourth paragraph, first sentence, change 'Bald Eagles' to 'bald eagles' and, second sentence change 'stopover' to 'stop over.' Trustee Erskine made a motion to accept the January 16, 2014, Minutes of the January Board Meeting with the above corrections. Trustee Thomas seconded the motion and it passed with a unanimous vote.

3. Presentation of January 2014 Financial Statements and Approval of Bills for Payment:

Manager Dickson reviewed the January financial statements with the Board. All expenditures in excess of \$500 were reviewed. A review was also made of any budget line items that were over the expected percentage of spending for this time of the budget year.

Expenses for January totaled \$174,504.58 with \$174,504.58 from the General Fund and \$0.00 from the Capital Projects Fund. The largest expenditure for January was the purchase of two 2014 Toyota trucks at a total cost of \$52,888.52. Not listed as an expenditure was a yearly budgeted transfer of \$151,000.00 to the Davis Salt Lake Aerial Spray Authority. Trustee Liddle made a motion to accept the January financial statement and to pay the bills as presented. The motion was seconded by Trustee Thomas and passed with a unanimous vote.

4. Declaration of Surplus Property:

Manager Dickson asked that the following District property be declared as surplus property so that they can be disposed of: two – Dell Dimension E521 computer CPU's purchased in 2007, two – Dell Optiplex GX620 computer CPU's purchased on 2006, one – IBM Thinkpad lap top computer purchased in 2005, one – Xerox color laser printer purchased in 2008 and one wood framed whiteboard that was part of the building when it was built in 1994. Trustee Vitek made a motion to declare the four computer CPU's, the laptop computer and the wood framed white board as surplus property, and further that the laser printer be used until all of the ink cartridges currently on hand are used up and then it too will be surplus property. The motion also stated that the District should seek \$35 each for the computer components and laptop and \$75 for the white board. If the District does not receive offers on any of the items then they can be recycled. The motion was seconded by Trustee Erskine and passed with a unanimous vote.

5. Software Update Purchase:

The District needs to purchase two updated copies of TerraSync, a computer program used on handheld GPS devices. The cost per copy for the updates is \$531.00 from the State contract MA206 held by Monsen Engineering. A motion was made by Trustee Erskine to purchase two updates for TerraSync programs used on the District's GPS devices for a total cost of \$1,062.00. The motion was seconded by Trustee Liddle and passed with a unanimous vote.

6. State Contracts for Pesticide Purchases:

Manager Dickson worked with the Utah Department of Administrative Services, Division of Purchasing & General Services to secure four state purchasing contracts for mosquito control pesticides. The four contracts that were awarded were to ADAPCO MA629, Clarke MA630, Landview MA631 and Univar MA632. A table listing the anticipated purchases of pesticides for 2014, along with pricing, was passed out to the Board. In 2013, the UMAA held a group bid for pesticides which resulted in a five-year (2013 – 2017) bid price for some pesticides that was awarded to ADAPCO. Trustee Liddle made a motion to purchase \$400,874.80 in pesticides through state contracts MA629, MA630, MA632 and the ADAPCO 2013-2017 bids. The motion was seconded by Trustee Erskine and passed with a unanimous vote.

7. Eight Page Newspaper Insert Publication:

Weber, Davis, Magna, South Salt Lake Valley MAD's, along with this District, sent out a request for proposals to produce and distribute an eight page newspaper size insert on information about mosquito control and West Nile Virus. There was only one responding agency, News & Review from Sacramento, CA. The Districts followed up with a request of pricing from News & Review. The production cost and 10,000 copies to each of the five participating districts is \$15,500, with an additional charge of \$80 per thousand copies printed and inserted into local newspapers. Manager Dickson estimates that it will cost this district approximately \$3,200 in initial production and another \$3,800 for insertion into all of the newspaper subscribers in Salt Lake City. Trustee Erskine made a motion to approve an expenditure of \$7,000 from the General Fund Education line item for this project. Trustee Thomas seconded the motion and it passed with a unanimous vote.

8. 2014 Utah Legislature – Bills Affecting Mosquito Abatement Districts:

A synopsis of the following bills was passed out to the Board:

- HB 17 1st Substitute – Interlocal Act Amendments
- HB 91 1st Substitute – Open and Public Meetings Act Revisions
- HB 262 2nd Substitute – Local Governing Body Voting Amendments
- HB 340 – Local District Boundary Adjustments
- SB 51 - Local Government Entities Amendments
- SB 59 1st Substitute – Independent Entities Financial Transparency Disclosure
- SB 61 – Revisions to Property Tax
- SB 113 – Public Meetings Amendments
- SB 163 1st Substitute – Employee Meal Periods
- SB 169 2nd Substitute – Public Meetings Materials Requirements
- SB 179 – Procurement Revisions

Manager Dickson gave a brief description of each bill and how it might affect this District. At this time there does not appear to be any legislation that will be particularly harmful or cumbersome for the District to comply with. The Utah Association of Special Districts (UASD) is spending a considerable amount of time tracking these bills.

9. UPDES Permits:

For the past two years, the Department of Environmental Quality, Division of Water Quality has asked the legislature to find funding for running the Utah Pesticide Discharge Elimination Permit program. This year the Natural Resources, Agriculture & Environmental Apparitions Subcommittee has not requested general fund money for this program. This means that it will require that all permit holders pay a fee. It is anticipated that the fee to this District for 2014 will be \$2,500.

10. Report on Attended and Reminder of Upcoming Meetings:

The AMCA Annual Meeting was held in Seattle, WA, February 2-6, 2014. The District was represented by Chair Wilson, Trustee Vitek, Manager Dickson and staff members Feragen and Beagley. Besides being in a very enjoyable location, the meetings offered more than two hundred presentations on all aspects of mosquito control. Manager Dickson presented the work on aerial spraying that was done last season by Dr. Kesavaraju and his two interns.

The Interim Assistant Manager Hardman will be attending the West Central Mosquito & Vector Control Association Annual Meeting to be held in Westminster, CO, March 26-28, 2014.

The Utah Mosquito Abatement Association Annual Workshop will be held on Saturday, April 12, 2014, at the ULGT offices in North Salt Lake. All seasonal employees that have been hired, staff and board are encouraged to attend.

The AMCA Legislative conference will be held in Washington, D.C. on May 5-7, 2014. It is expected that Trustee Liddle, Interim Assistant Manager Hardman and Manager Dickson will be attending this meeting.

The next DSLASA Board Meeting will be held March 20, 2014, at 5:00 PM at this District.

11. Manager's Report:

The last day of work at the District for former Assistant Manager / Biologist Dr. Banugopan Kesavaraju was January 10, 2014. The Interim Assistant Manager, Jason Hardman, has started filling in for the duties of that position.

After a very cold December, January was slightly warmer than the monthly average, but was also slightly drier than the average. The lack of precipitation this ^{winter} summer is making it increasingly unlikely that there will be a large snow melt runoff this spring. This could help the District stay ahead of the spring broods of nuisance mosquitoes.

Manager Dickson continued to work with Dr. Hon Ip, Section Head of the Diagnostic Virology Laboratory, USGS National Wildlife Health Center, in Madison WI, on the mystery of the more than 58 bald eagles and estimated 20,000 eared grebes that died from West Nile Virus on the Great Salt Lake margins.

12. Probable Agenda Items for the March 20, 2014, Board Meeting:

The following items will be placed on the March 20, Board Meeting Agenda: legislative issues, hiring of seasonal employees and other normal operating business issues.

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