

**MINUTES OF THE
SALT LAKE CITY MOSQUITO ABATEMENT DISTRICT
November 15, 2012
BOARD MEETING**

1. Roll Call:

Presiding: Dr. Dagmar Vitek, Board Chair

Time: 12:30 PM

Place: 2020 North Redwood Road, Salt Lake City, Utah 84116

Trustees Present: Dr. Dagmar Vitek, Board Chair
La Vone Liddle, Vice Chair
G.E. 'Deac' Thomas
Todd Erskine
Maureen M. Wilson

Trustees Excused: None

Others Present: Sammie Lee Dickson, Ph.D., Manager

2. Approval of the October 18, 2012, Minutes of the October Monthly Board Meeting:

Trustee Wilson made a motion to accept the October 18, 2012, Minutes of the October Board Meeting as presented. Trustee Liddle seconded the motion, which passed with a unanimous vote.

3. Presentation of October 2012 Financial Statements and Approval of Bills for Payment:

Manager Dickson reviewed the October financial statements with the Board. All expenditures were reviewed with special attention paid to those in excess of \$500. A review was also made of any budget line items that were over the expected percentage of spending for this time of the budget year.

Expenses for October totaled \$128,330.05 with \$128,330.05 from the General Fund and \$0.00 from the Capital Projects Fund. Trustee Liddle made a motion to accept the October financial statement and to pay the bills as presented. The motion was seconded by Trustee Thomas and passed with a unanimous vote.

4. Men's Shower Room Remodel:

The District received bids from six contractors ranging from the low of \$37,967.00 from Arnell West to the high of \$49,567.00 from Commercial

Mechanical Systems & Service. Manager Dickson reviewed the bidding firms and their contractors for past performance. All sub-contractors for Arnell-West, Inc., the low bidder, had favorable or no comments on Angie's List. Manager Dickson recommended to the Board that the low bidder be approved. Trustee Liddle made a motion to accept the bid of \$37,967.00 from Arnell-West, Inc. to perform the remodel of the men's shower room as per the scope of work provided by Harper Engineering. The motion was seconded by Trustee Thomas and passed with a unanimous vote.

5. Report on Attended and Reminder of Upcoming Meetings:

The DSLASA Board met on October 18, at this District, for the purposes of approving a 2013 Tentative Budget. The DSLASA budget calls for both the MAD – Davis and this District to each contribute \$151,000 for the payment on the bond and for operational expenses of the hangar in 2013. The budget will also create a Committed Fund of \$99,000 to meet the need of any unexpected or emergency repairs that may have to be done on the hangar. The DSLASA Board will meet again on December 13, 2012, to hold a public hearing on the 2013 Budget and approval of that budget.

All of the District's Trustees and eight staff members attended the UMAA Annual Meeting in Moab, Utah, October 28-30, 2012. All of the District's Trustees completed their annual training during the meeting.

The Annual Meeting of the Utah Association of Special Districts was held at the Zermatt in Midway, Utah on November 7-9. Trustees Thomas, Erskine, Liddle and Wilson along with Manager Dickson attended this meeting. Manager Dickson completed certification as the District's records officer at the meeting.

The District's holiday dinner will be held at the District on Saturday, December 8, 2012, at 4:00 PM. All current and past Trustees, staff and their guests are invited to attend.

6. Manager's Report:

The number of human West Nile Virus cases across the United States increased to 5,128 as of November 14, 2012. This is the second largest number of human cases reported since the virus was first detected in the U.S. in 1999. Utah has confirmed five human WNV cases during the year. The District detected WNV in only one mosquito pool sample from the Glendale Golf Course.

With the mosquito field season complete, the staff has settled into its winter duties of repairing and servicing of the District's equipment and facilities. All of the facilities and equipment have now been prepared for the winter months. Inventory of pesticides is complete and the inventory of all District property has begun.

During the month of October and continuing into November, the staff has participated in several training webinars provided by the Utah Local Government

Trust. Four employees attended the pesticide applicators recertification seminar presented by the Utah Department of Agriculture and Food.

7. Probable Agenda Items for the December 20, 2012, Budget Hearing and Board Meeting:

On the evening of December 20, 2012, at 6:00 PM, the District will hold a public hearing to consider amending the 2012 Budgets and adopting final 2013 Budgets. The hearing will be advertised in the Salt Lake Tribune, Deseret News, utahlegals.com and the Utah Public Notice website.

Immediately following the public hearing, the District will hold its December 20, 2012, Board Meeting. The agenda is expected to include approval of 2012 Budget Amendments, approval of final 2013 Budgets, an update on the reappointment of Trustees Thomas and Vitek, an update on West Nile Virus in Utah and the nation, winter projects at the District and progress on the men's shower room remodel project.

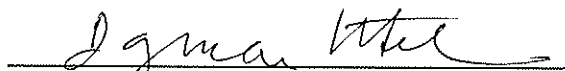
There will be no box lunch prior to the December 20, 2012, Board Meeting.

8. Adjournment:

Trustee Liddle made a motion to adjourn the November Board Meeting. The motion was seconded by Trustee Wilson and passed with a unanimous vote. The meeting was adjourned at 1:30 PM.


Sammie Lee Dickson, District Manager

12/20/12
Date


Dr. Dagmar Vitek, Board Chair

12-20-12
Date

